

Extracts from the Revised Code of Regulations announced in Parliament on the 13th February and 28th March, 1862, and confirmed by the Right Honourable the Lords of the Committee of the Privy Council on Education in the Minute of the 9th May, 1862.

CHAPTER II. PART I. SECTION I.

55. In every school receiving annual grants is to be kept, besides the ordinary registers of attendance,--
- (a.) A diary or log-book.
 - (b.) A portfolio wherein may be laid all official letters, which should be numbered (1,2,3, &c.) In the order of their receipt.

Diary or Log Book of School

56. The diary or log-book must be stoutly bound and contain not less than 500 ruled pages.
57. The principal teacher must make in the log-book the briefest entry which will suffice to specify either ordinary progress, or whatever other fact concerning the school or its teachers, such as the date of withdrawals, commencements of duty, cautions, illness, &c., may require to be referred to at a future time, it may otherwise deserve to be recorded.
58. No reflections or opinions of a general character are to be entered in the log-book.
59. No entry once made in the log-book may be removed nor altered otherwise than by a subsequent entry.
60. The inspector will call for the log-book at his annual visit, and will report whether it appears to have been properly kept throughout the year.
61. The inspector will not write any report on the good or bad state of the school in the log-book at the time of his visit, but will enter therein with his own hand the full name and standing (*certificated teacher of the -- class, or pupil-teacher of the -- year, or assistant-teacher*) of each member of the school establishment. The inspector will not enter the names of pupil-teachers respecting whose admission the Committee of Council has not yet pronounced a decision.
62. The summary of the inspector's report when communicated by the Committee of Council to the managers must be copied into the log-book by the secretary of the latter, who must also enter the names and descriptions of all teachers to be added to, or withdrawn from, those entered by the inspector, according to the decision of the Committee of Council upon inspector's report. The secretary of the managers must sign this entry.
63. The inspector before making his entry of the school establishment in the following year will refer to his own entry made in the preceding year, and also the entry which is required to be made by the secretary of the school pursuant to Article 62, and he will require to see entries in the log-book accounting for any subsequent change of the school establishment.

July

22nd
25th

4th standard children worked their sums very badly this morning.