Extracts from the Revised Code of Regulations announced in Parliament on the 13th February and 28th March, 1862, and confirmed by the Right Honourable the Lords of the Committee of the Privy Council on Education in the Minute of the 9th May, 1862.

CHAPTER II. PART I. SECTION I.

- In every school receiving annual grants is to be kept, besides the ordinary registers of attendance,--
 - (a.) A diary or log-book.
 - (b.) A portfolio wherein may be laid all official letters, which should ne numbered (1,2,3, &c.) In the order of their receipt.

Diary or Log Book of School

- The dairy or log-book must be stoutly bound an contain not less that 500 ruled pages.
- 57. The principal teacher must make in the log-book the briefest entry which will suffice to specify either ordinary progress, or whatever other fact concerning the school or its teachers, such as the date of withdrawals, commencements of duty, cautions, illness, &c., may require to be referred to at a future time, ir may otherwise deserve to be recorded.
- 58. No reflections or opinions of a general character are to be entered in the log-book.
- No entry once made in the log-book may be removed nor altered otherwise than be a subsequent entry.
- The inspector will call for the log-book at his annual visit, and will report whether
 it appears to have been properly kept throughout the year.
- 61. The inspector will not write any report on the good or bad state of the school in the log-book at the time of his visit, but will enter therein with his own hand the full name and standing (certificated teacher of the -- class, or pupil-teacher of the -- year, or assistant-teacher) of each member of the school establishment. The inspector will not enter the names of pupil-teachers respecting whose admission the Committee of Council has not yet pronounced a decision.
- 62. The summary of the inspector's report when communicated by the Committee of Council to the manages must be copied into the log-book by the secretary of the latter, who must also enter the names and descriptions of all teachers to be added to, or withdrawn from, those entered by the inspector, according to the decision of the Committee of Council upon inspector's report. The secretary of the managers must sign this entry.
- 63. The inspector before making his entry of the school establishment in the following year will refer to his own entry made in the preceding year, and also the entry which is required to be made by the secretary of the school pursuant to Article 62, and he will require to see entries in the log-book accounting for any subsequent change of the school establishment.

THIS IS THE LOG BOOK OF MRS. MELVILLE'S SCHOOL, PARKSIDE. 1870 - 1901 WHEN IT CLOSED.

Branston Hall School

Summary of the Inspectors report July 28, 1870

"After only 6 months work Miss Hopkice seems to have been very fairly successful with this school. The order is good and the standard work was on the whole fairly done. The answering of the children was not general enough but confined to a few. New desks are much needed and the proposed enlargement of the room will be a great improvement".

Improvement in the Arithmetic will be expected next year; and My Lords will not renew their Annual Grant unless the school is by that time provided with separate privies for the Boys and Girls separately accessible from the school itself Article 51 (a).

Eliza Ann Hopkice.

Certificated Teacher (2nd Class)

A. H. Leslie Melville. Correspondent.

1870

Number small owing to the Methodist Sunday School treat. June 20th Mrs Henry Grimes took the 1st and 2nd classes for reading and dictation, 21st for 1 hour. Corrected one of the first class girls, for disobedience during school hours. 22nd Taught the 3rd class simple multiplication sums, this morning. 24th No intermission of regular duties. Miss E. Melville heard the 3rd class read. 30th

4th July

Five children inb the 4th class did their writing very nicely this morning.

5th Number present this morning 91.

Several children kept in after school hours for being late. 6th

Children noisy this afternoon. 8th

Miss L. Melvile gave a scripture lesson to 3rd & 4th classes this morning. 11th

Ordinary progress. 12th

14th Several children late this morning.

15th Attendance better than yesterday.

Mr. Douglas visited the school this afternoon. 18th

Children very quiet over their needlework. 19th

Punished a girl, for disobedience. 20th

1st and 2nd classes had mental arithmatic for 1/2 hr. 21st

July 22nd 4th standard children worked their sums very badly this morning. 25th